

ANNEX 1 - ROLE DESCRIPTION OF THE YOUTH ADVISORS TO THE WORLD SCOUT COMMITTEE

Reviewed and approved by the World Scout Committee, February 2020

1. Responsibilities of the Youth Advisors

Increasing youth participation in decision-making and strengthening youth involvement within the Scout Movement is a key priority for the World Scout Committee (WSC). The system of Youth Advisors has been created in the spirit of strengthening youth participation in World Scouting, and is considered as an interim measure in achieving that goal. The Youth Advisors have the responsibility to individually work for the World Organization of the Scout Movement (WOSM) as a whole - not only for the young members of the organization - however bearing in mind that the Youth Advisors elected at the World Scout Youth Forum have a responsibility towards their constituency.

The World Scout Committee, referring to

- The Strategic Priority of Youth Engagement,
- Resolution 2005-11 World Scout Youth Forum, adopted at the 37th World Scout Conference in Tunisia,
- Resolution 2014-09 of the World Scout Youth Involvement Policy, adopted at the 40th World Scout Conference, in Slovenia,
- Resolution 2017-12 Youth Advisor Functions and Responsibilities, adopted at the 41st World Scout Conference, in Azerbaijan,

Defines the role of the Youth Advisors as follows:

2. Responsibilities of the Youth Advisors to the WSC

- The six Youth Advisors will be expected to meetings of the WSC to (provide advice, support and) participate in its decision-making processes with full right of voice in all areas of work, including working as part of the WSC substructures and its operational framework.
- Youth Advisors do not represent a single country or region, but are required in their inputs to represent a global perspective.
- Youth Advisors are expected to contribute to all discussions, debates, and work, as well as to bring to the reflections and debates of the WSC the genuine opinion, views and proposals of young people.
- Youth Advisors present an ideal opportunity to include young volunteers in the external representation of WOSM.
- One of the six elected Youth Advisors forms part of the Steering Committee of the WSC.

3. Responsibilities of Youth Advisors to young members of WOSM

- Two of the six elected Youth Advisors form part of the Planning Committee of the next World Scout Youth Forum in accordance with the World Scout Youth Forum Guidelines. They shall work with other team members to plan the main content of the programme and agenda of the next World Scout Youth Forum and present it to the WSC for approval.
- Youth Advisors shall report no less than twice a year to online and offline platforms for youth.
- The Youth Advisors shall present a final report and evaluation of their activities over the past triennium to the WSC and the World Scout Youth Forum.

- The Youth Advisors shall present reports on their work to the WSC integrated, wherever possible, in the regular reporting of WSC's substructures.

4. Support and management

- The six elected Youth Advisors appoint one from within their group to serve as coordinator of the work of the Youth Advisors for a period that the Youth Advisors decide.
- The Youth Advisor group is supported by a World Scout Bureau staff member. This staff member is responsible for the support, liaison and coordination of all matters pertaining to the Youth Advisors.
- Innovative and virtual methods of meeting and collaboration are used wherever possible.
- Travel and accommodation expenses are covered for attendance at WSC's regular meetings (in accordance with the [Volunteer Expense Reimbursement Policy](#)), attendance at the next World Scout Youth Forum and World Scout Conference. In addition, the two Youth Advisors who are members of the next World Scout Youth Forum Planning Committee are also covered for approved expenses for planning committee members.

Annex 2 - Circular N° 10/2020

ANNEX 2 – NOMINATION FORM

For election as Youth Advisor to the World Scout Committee, 2020-2023

This form is part of a package of 4 elements that needs to be submitted for each candidate:

5. A duly completed **Nomination Form** (this document)
6. A horizontal **head and shoulder colour portrait of the candidate** in electronic format (see Annex 3 for technical specifications)
7. A duly completed **Statement of Motivation** of the candidate (Annex 4)
8. A duly completed **Conflict of Interest "Certification Form"** (Annex 5)

*The full package should be submitted to the World Scout Bureau **by 1 June 2020 23h59 GMT, in digital format only**, to Charles Ng, Senior Manager, Constitutions and Legal GRC (charlesng@scout.org).*

Surname:		First name:	
Nationality:		Country of residence:	
Date of birth:		Gender:	
E-mail address:		Mobile:	

Registered member of WOSM with the following Member Organization (MO):	
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Educational background and qualifications:	
Professional activities (limit to 5):	

Please mark in bold language proficiency:	
English	• native speaker • fluent • good • basic • none
French	• native speaker • fluent • good • basic • none
Arabic	• native speaker • fluent • good • basic • none
Spanish	• native speaker • fluent • good • basic • none
Russian	• native speaker • fluent • good • basic • none
...	• native speaker • fluent • good • basic • none
...	• native speaker • fluent • good • basic • none

Scouting Experience (appointment held, dates, etc. including service on Committees and/or Task Forces and involvement in International Scout Events; limit to 12 total):	
National level:	

Regional level WOSM:	
World level WOSM:	

Membership of other organisations (limit to 5):	
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Please include a short rationale why the MO is nominating this candidate for election as Youth Advisor to the World Scout Committee? (max 200 words)

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We confirm that the above nominee has agreed to stand for election as Youth Advisor to the World Scout Committee and is willing to commit her/his time, energy and passion to the World Organization of the Scout Movement.

NSO:	
Country:	
Name:	
Position*:	
E-mail address:	
Date:	
Signature:	

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** Nominations of candidates for election as Youth Advisor to the World Scout Committee should be signed by authorised representatives of the MO (President, Chief Commissioner, International Commissioner)*

The Safe from Harm Check is a requirement that applies to anyone involved in the leadership of the Scout Movement. It is a right and responsibility of the MO to undertake diligence and implement necessary screening to ensure full-clearance of the candidate in any matter related to child and youth protection.

By ticking this box, the candidate's MO confirms that a Safe from Harm Check was implemented and full-clearance in terms of misconduct or inappropriate behaviour is verified⁶, thus the candidate is fully supported by their MO.

Pursuant to the World Scout Youth Forum Guidelines, candidates will be invited to present, in a plenary session on 18 August 2020, their personal motivations, priorities and objectives for their future contributions to the World Organization of the Scout Movement, should they be elected. Further details will be provided to candidates in the run-up to the World Scout Youth Forum.

⁶Resolution 2002-07 "Keeping Scouts Safe from Harm", WOSM's Child and Youth Protection Position Paper (2016), and World Safe from Harm Policy (Circular 13/2018)

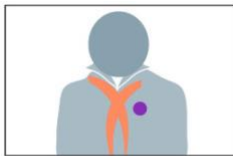
Annex 3 - Circular N° 10/2020

ANNEX 3 - TECHNICAL SPECIFICATION
HEAD AND SHOULDER COLOUR PORTRAIT OF THE CANDIDATE
For election as Youth Advisor to the World Scout Committee, term 2020-2023

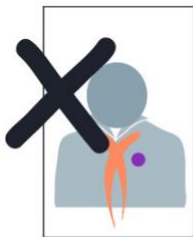
This form is part of a package of 4 elements that needs to be submitted for each candidate:

9. A duly completed **Nomination Form** (Annex 2)
10. A horizontal **head and shoulder colour portrait of the candidate** in electronic format (this document)
11. A duly completed **Statement of Motivation** of the candidate (Annex 4)
12. A duly completed **Conflict of Interest "Certification Form"** (Annex 5)

*The full package should be submitted to the World Scout Bureau **by 1 June 2020 23h59 GMT, in digital format only**, to Charles Ng, Senior Manager, Constitutions and Legal GRC (charlesng@scout.org).*



Yes Landscape



NO vertical

- Recent photograph in colour
 - Dressed in the National Scout Uniform
 - Landscape portrait
 - White background
 - Digital format - high resolution
 - .JPG or .TIFF file

 - NO Power Point file
 - NO Microsoft Word file
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Annex 4 - Circular N° 04/2020

ANNEX 4 – STATEMENT OF MOTIVATION
For election as Youth Advisor to the World Scout Committee, 2020-2023

This form is part of a package of 4 elements that needs to be submitted for each candidate:

- 13. A duly completed **Nomination Form** (Annex 2)
- 14. A horizontal **head and shoulder colour portrait of the nominee** in electronic format (see Annex 3 for technical specifications)
- 15. A duly completed **Statement of Motivation** of the candidate (this document)
- 16. A duly completed **Conflict of Interest "Certification Form"** (Annex 5)

*The full package should be submitted to the World Scout Bureau **by 1 June 2020 23h59 GMT, in digital format only**, to Charles Ng, Senior Manager, Constitutions and Legal GRC (charlesng@scout.org).*

Surname:		First name:	
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1. What is your personal motivation to stand for election as Youth Advisor to the World Scout Committee? (max. 200 words)

2. What do you see as the most important issues and opportunities facing World Scouting? (max. 150 words)

3. What experience and skill sets would you bring to help World Scouting achieving Vision 2023? (max. 150 words)

4. How would you describe your leadership style? (max. 150 words)

Annex 5 - Circular N° 10/2020

ANNEX 5 – CONFLICT OF INTEREST “CERTIFICATION FORM” For election as Youth Advisor to the World Scout Committee, term 2020-2023

This form is part of a package of 4 elements that needs to be submitted for each candidate:

- A duly completed **Nomination Form** (Annex 2)
- **A horizontal head and shoulder colour portrait of the candidate** in electronic format (see Annex 3 for technical specifications)
- A duly completed **Statement of Motivation** of the candidate (Annex 4)
- **A duly completed Conflict of Interest “Certification Form”** (this document)

*The full package should be submitted to the World Scout Bureau **by 1 June 2020 23h59 GMT, in digital format only**, to Charles Ng, Senior Manager, Constitutions and Legal GRC (charlesng@scout.org).*

About the World Scout Committee Conflict of Interest Policy

The purpose of the Conflict of Interest Policy that was approved by the World Scout Committee (WSC) in November 2014, is to prevent the institutional or personal interests of the WSC members of the World Organization of the Scout Movement (WOSM) from interfering with the performance of their duties and to see that there is no personal, professional, or political gain at the expense of WOSM. The WSC decided that the policy would be applicable as well to Youth Advisors to the WSC.

This policy is not designed to eliminate relationships and activities that may create a duality of interest, but to require the disclosure of any conflict of interest and the non-participation of any interested party in a decision relating thereto.

Under WOSM’s Constitution, WSC members have a responsibility to act in the best interests of WOSM as a whole above all other roles and responsibilities carried on by WSC members when making decisions. If a decision is to be made where the WSC members have a personal or other interest, this is regarded as a “conflict of interest” and the WSC member will not be able to comply with his or her responsibilities unless certain steps are followed.

In particular, a WSC member has a conflict of interest if the WSC is considering making a decision that would mean either:

- a WSC member or the WSC member’s Member Organization (MO) could benefit financially or otherwise from that decision, either directly or indirectly, or
- a WSC member’s duty to WOSM competes with a duty or loyalty through another appointment that the WSC member has to another organization, Scout committee or individual.

Conflicts of Interest are common in voluntary, public and commercial dealings. Having a conflict of interest does not mean that a WSC member has done something wrong or that he or she must always stand down from involvement in that decision. However, a WSC member needs to act with prudence to prevent conflicts of interest from interfering with the WSC member’s ability to make a decision only in the best interests of WOSM.

A copy of the full WSC Conflict of Interest Policy (in English) can be [downloaded here](#) and the current Registry of Declared Interests for the incumbent WSC is [available here](#).

Requirements for candidates for election to the World Scout Committee

In line with Resolution 2014-04, all candidates for election to the World Scout Committee for the term 2020-2023 are required to duly complete the attached Conflict of Interest "Certification Form". Youth Advisors to the World Scout Committee are held to the same standard by decision of the World Scout Committee. Candidates should be conscious that the content of this declaration will be disclosed to the 2020 World Scout Youth Forum as part of the information package on each candidate for election as Youth Advisors to the World Scout Committee.

**CONFLICT OF INTEREST CERTIFICATION FORM
Candidates for nomination as Youth Advisor to the World Scout Committee
(Term 2020-2023)**

I have read, understood and agree to abide by the WSC Conflict of Interest Policy in case I am elected as Youth Advisor to the World Scout Committee. To the best of my knowledge, I (mark one in **bold**) *have / do not have* one or more conflicts as described in this Policy. If applicable, all known conflicts are noted below. I will give prompt notice during the term of any additional conflict of interest as it arises.

1. Yes / No (mark one in **bold**), I hold a Scouting position of leadership or authority at the national level in my MO.

If yes, please provide details of your position and responsibilities. If you intend to resign from (some of) these positions and responsibilities upon election as Youth Advisor to the WSC, please mark them as such.

2. Yes / No (mark one in **bold**), I hold a position of authority at the Regional level in a Scout Region.

If yes, please provide details of your position and responsibilities. If you intend to resign from (some of) these positions and responsibilities upon election as Youth Advisor to the WSC, please mark them as such.

3. Yes / No (mark one in **bold**), I, or a member of my family, a related party or other organisation that I control, offer services in exchange for paid remuneration to Scout Organizations or related activities at any level.

If yes, please provide details of the services you provide to Scouting in exchange for paid remuneration. If you intend to stop offering (some of) these services upon election as Youth Advisor to the WSC, please mark them as such.

4. Yes / No (mark one in **bold**), I, or a member of my family, have other appointments or responsibilities, which may affect my ability to fulfill the roles and obligations as Youth Advisor to the WSC under the Guidelines of the World Scout Youth Forum.

If yes, please provide details of the appointments or responsibilities held by you. If you intend to resign from (some of) these upon election as Youth Advisor to the WSC, please mark them as such.

I am aware that the content of this declaration will be disclosed to the 2020 World Scout Youth Forum as part of the information package of my nomination for Youth Advisor to the World Scout Committee. If I am elected, this information (including any updates I provide during the term) will be disclosed in the Registry of Declared Interests on the Intranet of scout.org

Name:	
Date:	
Signature:	